

Chapter Rating Process

Overview

Kentucky FFA chapters are eligible to be rated on an annual basis. Rating levels are Gold, Silver, and Bronze. Ratings are based on points from the Chapter Rating Form.

All chapters that receive a rating receive an award and recognition at the State FFA Convention.

There are three steps in the Chapter Rating Process

1. Submit a POA Report to the regional contest.
2. Meet the Standard Chapter Requirements
3. Submit the Chapter Rating Form along with the POA Report to the State Paperwork Rating.

POA Report

The first step in the Kentucky FFA Chapter Contest is for the chapter to enter a completed POA Report at the regional level.

1. The POA Report is developed and completed in AET.
2. For the regional contest, the complete strategic plan must be downloaded as a PDF and then printed. (The SWOT Analysis is not required but is highly recommended.)
3. The POA Report will run from April 15 of the previous year until the date of the State Rating in the current year.
4. In order to qualify for a Gold Rating, the POA Report must document a minimum of nine (9) activities.
5. The following information must be completed for each activity:
 1. Committee
 2. Date
 3. Description of the activity
 4. One or more goals
 5. Advancing Community
 6. Accomplishments
 7. Impact
 8. Attendance
 9. Photos
 10. Budget
6. Additional activities may be documented through the POA Report and chapters are encouraged to document as many activities as possible.



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Standard Chapter Requirements

In order for a chapter to submit a State Chapter Rating Form they must first meet the requirements of a standards chapter.

High School Chapter Requirements

Requirements 1 through 9 must be carried out. Three of the remaining five items must be carried out.

1. Elect chapter officers by June 1.
2. The chapter must have a functioning committee organization.
3. The chapter must seat two delegates at the State FFA Convention Business Session.
4. Pay state and national dues by November 1. Additional dues may be paid until April 15.
5. Participate in at least one activity above the chapter level, examples include: a) State Fair; b) University sponsored field days; c) district, county, or local fair; d) regional team events; e) livestock shows sponsored by Kentucky Department of Agriculture; etc.
6. The chapter must participate in Regional FFA Day activities in at least four of the following areas: a) one speaking contest; b) two proficiency contests; c) Chapter Meeting Team; d) Treasurer's Book; e) Tobacco Essay; f) Scrapbook; g) Job Interview; h) Chapter Talent; i) Junior Chapter Meeting Team; j) other regionally approved contests.
7. Chapter officers must attend the Kentucky FFA Leadership Training Center at least every other year.
8. Use official pins for Greenhand and Chapter FFA Degree.
9. Use official secretary and/or treasurer books.
10. Hold Parent-Member Banquet or get-together meeting.
11. Chapter participates in one or more cooperative activities.
12. Chapter sponsors one or more community service activities.
13. One hundred percent of members have access to Official Manual.
14. Hold at least one chapter meeting each month.



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Chapter Rating

The Chapter Rating Form will be available at www.kyffa.org by January 1 of each year.

The Chapter Rating Form and the POA Report from AET must be submitted at the State Paperwork Rating in mid-April. These documents may be mailed to the Executive Secretary to arrive by April 5th or hand delivered to State Paperwork Rating.

It is strongly recommended that the rating form and POA Report be bound in a folder or notebook for submission.

In order for a submission to receive a rating, the chapter must include the following items from the State Rating document: Standard Chapter form, Rating Summary, Growing Leaders pages, Building Communities pages, and Strengthening Agriculture pages. The POA Report from April 15 of the previous year until the State Rating of the current year must be submitted with at least 10 activities documented. If any items are not included in the submission, it will not be scored.

In order to receive a Gold rating, a minimum of nine activities must be documented in the POA Report.

The pages in the POA Report must be numbered at the bottom of each page.

The POA Report pages must document that activities were actually held in order for the chapter to claim points for that activity.

The review committee will look for documentation on the pages listed on the Chapter Rating Form. If documentation is not found that the activity was held, that number of points will be deducted.

While it is not required for the Chapter Rating, from a student recognition perspective, it is good to include as many names in the POA Report as possible. So listing names of team members or award winners in the results is appropriate and encouraged.

An activity may be counted only one time in the Chapter Rating Form.

Awards will be given at the following point levels:

450 and above	Gold
350-449	Silver
250-349	Bronze

