

# NATIONAL FFA ALUMNI ASSOCIATION MANUAL



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#### 2012/2013 Edition

Fees and dues found in manual are subject to change.
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**National FFA Alumni Association** 

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#### FFA ALUMNI MISSION

The <u>Mission</u> of the National FFA Alumni Association is to support and advocate for agricultural education and FFA through gifts of time, talent and financial resources at the local, state and national levels.

#### **FFA ALUMNI VISION**

The <u>Vision</u> of the National FFA Alumni Association is to be the premier champions for agriculture, agricultural education and FFA.

#### FFA ALUMNI LONG RANGE GOALS

The **Goals** of the National FFA Alumni Association are:

- For every FFA chapter to have an active, fully engaged FFA Alumni affiliate
- 2. To become leaders in advocacy for agricultural education at the local level

#### NATIONAL FFA ALUMNI COUNCIL

The <u>National FFA Alumni Council</u> is responsible for the mission, vision and strategic direction of the National FFA Alumni Association. This council serves as the executive body of the association and is subordinate to the National FFA Board of Directors. The council meets at least twice each year. Members of the council do not receive a salary for their work on the council, but are reimbursed for travel expenses as established in the FFA Alumni policies. The convention delegates at the National FFA Alumni Convention elect the FFA Alumni president-elect annually from the members of the council.

The positions of the National FFA Alumni Council are established by the *National FFA Alumni Association Bylaws, Article VI, Section II.* Procedures for filling the positions of the National FFA Alumni Council are established by the *National FFA Alumni Association Bylaws, Article VI, Section VI. Procedure for Selection of members of the Council.* 

For a current listing of the National FFA Alumni Council, please visit our website:

www.ffa.org/alumni

#### **NATIONAL FFA & FFA ALUMNI REGIONS**

(through 2013)

#### **CENTRAL REGION**

Colorado
Iowa
Kansas
Minnesota
Missouri
Montana
Nebraska
North Dakota
Oklahoma
South Dakota
Wisconsin
Wyoming

#### **EASTERN REGION**

Connecticut Delaware Illinois Indiana Kentucky Maine Maryland Massachusetts Michigan New Hampshire New Jersey New York Ohio Pennsylvania Rhode Island Vermont Virginia West Virginia

#### **SOUTHERN REGION**

Alabama
Arkansas
Florida
Georgia
Louisiana
Mississippi
North Carolina
Puerto Rico
South Carolina
Tennessee
Virgin Islands

#### **WESTERN REGION**

Alaska
Arizona
California
Guam
Hawaii
Idaho
Nevada
New Mexico
Oregon
Texas
Utah
Washington



## **National FFA Alumni Regions**

(starting September 1, 2013)

## Adopted by delegate body October 2012

1) Realign the current four FFA Alumni regions into six geographic regions.

Justification: The Council determined a greater need to grow and support state FFA Alumni Associations. Dissecting the country into six regions versus four will allow each representative to reduce the size and scope of their region. Hopefully this will reduce travel expenses, increase opportunity to be engaged at the state level and increase service from national to state.

2) Transition the two member-at-large positions to fill the two new regional representative positions created in the regional realignment.

Justification: Defining the roles and responsibilities of the at-large members has proved difficult over the years. Adjusting our regions allows for these positions to transition into regional representatives with defined objectives.



## National FFA Alumni Region Realignment Transition

#### **Regional Vice-President Elections**

Members at large representatives will continue to fill the gaps through the 2014 elections when all regions will be appropriately represented by an individual that resides within the region as dictated by our Bylaws.

October 2012: Elect Region IV & Region V

Coincides with the currently scheduled elections from Eastern & Southern Regions.

#### October 2013: Elect Region I & Region III

Coincides with the previously scheduled elections from Western & Central Regions

October 2014: Elect Region II & VI

#### FFA Alumni Development Conference

- 2013 Central Region/Region III
- 2014 Eastern Region/Region IV or Region VI depending on state selected
- 2015 Region V
- 2016 Region I
- 2017 Region II
- 2018 Region III
- 2019 Region IV
- 2020 Region V
- 2021 Region VI

#### **Other Implications**

National FFA Alumni Awards – Many of the awards will identify one winner to region to compete for the title of National winner.

## BYLAWS OF THE NATIONAL FFA ALUMNI ASSOCIATION

#### ARTICLE I

#### Name/Emblem

- **Section I.** The name of this National FFA Organization affiliate shall be the National FFA Alumni Association.
- **Section II.** The emblem of the National FFA Alumni Association is a triangular shield with an FFA emblem and the word "Alumni" below it.

#### ARTICLE II

#### Purpose

- **Section I.** The purpose of the National FFA Alumni Association shall be:
  - A. To support and promote FFA activities and agricultural education on local, state and national levels.
  - B. To provide a tie to and assist FFA and agricultural education personnel to involve former members, supporters and volunteers in worthy activities.
  - C. To promote greater knowledge of the agricultural industry and support education in agriculture.
  - D. To cooperate with the National FFA Board of Directors and the National FFA Foundation.
  - E. To promote and maintain an appreciation of the American free enterprise system.
  - F. To promote the personal development of the FFA and FFA alumni members and volunteers.

#### ARTICLE III

#### **Organization**

- **Section I.** The National FFA Alumni Association is an affiliate of the National FFA Organization.
- Associations, local affiliates and members-at-large, which operate in harmony with the National FFA Organization. Any group using the name "FFA Alumni" must affiliate and charter with the State, if a State Association exists, as well as the National Association. They must also pay National dues for each member.

#### Section III. State FFA Alumni Associations

A State FFA Alumni Association shall be eligible to charter when:

- A. It is organized with at least 50 charter members who paid National FFA Alumni dues.
- B. It has bylaws and/or constitution in harmony with the National FFA Alumni Bylaws.
- C. It has an executive group with officers.

#### Section IV. Local FFA Alumni affiliates

A Local FFA Alumni affiliate shall be eligible to become chartered when:

- A. It has at least 10 charter members who have paid state and national dues. Local affiliates may affiliate directly with the National FFA Alumni Association when no State Association exists.
- B. Its bylaws and/or constitution are in harmony with the National FFA Alumni Association.
- C. It has an executive group with officers.

#### Section V. <u>Membership-at-Large</u>

Membership-at-Large is designated for a member that does not have a local affiliate or State Association and pays dues directly to the National FFA Alumni Association.

**Section VI.** The State Associations or local affiliates are eligible to maintain affiliation status provided the requirements stated in this article continue to be met.

#### Section VII. Reports and Audits

- A. Books and records of the National FFA Alumni Association may be inspected by any member or his/her agent at any reasonable time.
- B. There shall be an annual audit of the National FFA Alumni Association.
- C. The fiscal year and reporting year are from January 1 to December 31.

#### ARTICLE IV

#### <u>Membership</u>

**Section I.** Membership shall be open to anyone interested in supporting FFA, agricultural education, agriculture or volunteerism. Membership in the FFA Alumni includes many rights, benefits, and privileges, however, no level of membership entitles any member to act for and/or on behalf of any local, state or the National FFA Alumni Association regarding any policy or

position unless granted by and through these bylaws and/or is otherwise granted specifically, in writing, by the National FFA Alumni Association.

#### **Section II.** Types of Membership

#### A. <u>Associate Membership</u>

- Associate Membership is a free five year national membership to graduating and recent graduates at that is provided to potential members annually.
- 2. Associate Membership entitles the member to electronic information from the National FFA Alumni Association.
- 3. Associate Members will not be included in any rebate or awards program. Associate members have no voting rights and will not be included in official membership counts to determine the number of national voting delegates for a state.
- 4. There is a five year limit on the associate membership.

#### B. <u>Annual Membership</u>

- 1. All annual members have equal class and privileges.
- 2. Alumni membership is a 12-month period beginning September 1 and ending August 31.
- Annual membership dues of the National FFA Alumni Association shall be recommended by the National FFA Alumni Council and approved by a majority vote of the delegates present at the annual meeting.
- 4. State Associations and local affiliates may establish their own membership dues for annual membership in addition to the national dues.
  - <u>a.</u> State Associations have the option to adopt an FFA Alumni Affiliate Program Fee for the Annual Membership. This structure restricts annual members to receive only electronic communications. Members are eligible to be included in the delegate count based on a Program Fee delegate accrual and are eligible for all awards offered by the National FFA Alumni Association.
- 5. Membership renewal procedures are conducted by a roster system. Local FFA Alumni affiliates and State FFA Alumni Associations must submit membership via the Agricultural Career Network on an annual basis.

#### C. <u>Life Membership</u>

- 1. The life membership amount is deposited in an investment fund. A percentage is returned to the operating fund according to the Spending and Distribution Policy.
- 2. Upon the death of a life member, whose life membership began before January 1,1997 an amount equal to the amount of their life membership will be presented in their name as a scholarship as designated.
- 3. State Associations and local affiliates may establish their own life membership category and set dues for life members.

4. Life Membership dues of the National FFA Alumni Association shall be recommended by the National FFA Alumni Council and approved by a majority vote of the delegates present at the annual meeting.

#### D. <u>Corporate Membership</u>

- Is a 12-month period beginning September 1 and ending August 31.
- Corporate dues and benefits of the National FFA Alumni
   Association shall be recommended by the National FFA Alumni
   Council and approved by majority vote of the delegates present at the annual meeting.

#### **ARTICLE V**

#### **Officers**

**Section I.** The officers of the National FFA Alumni Association will be the President, President-Elect and the immediate Past-President.

#### **Section II.** Duties/qualifications of officers

#### A. <u>President</u>

- 1. The President will be an individual who has served as the President-Elect the previous year.
- 2. The President will be the principal officer of the Association.
- 3. The President will preside at all meetings of the National FFA Alumni Council, the Executive Committee and the Association and carry out the general mission and objectives of the Association.
- 4. The President will be an ex officio member of all committees except the nominating committee.

#### B. <u>President-Elect</u>

- 1. The President-Elect, at the direction of the President, will act in the President's behalf, and perform such duties as are usual and customary of a vice president.
- 2. Any candidate for the office of President-Elect must first have been elected by the delegates to any other elected position on the Council and served at least one year in that position.
- 3. The Past President or other retired council members may not be a candidate for President-Elect without first being elected again and serving one year on the Council.

#### C. Past President

- 1. The Past President is the immediate former Past President of the Association.
- 2. Should the President-Elect not be able or available to perform the assigned duties of that office, the immediate Past President will assume the duties of that office until such time as the President-Elect is able to resume such duties or until the National FFA Alumni Council appoints a person to complete the unexpired term of office of the President-Elect.

#### Section III. Nomination and Selection

#### A. President

- The President of the association will be the previous year's President-Elect unless 2/3 of the delegates vote to remove the President-Elect from office.
- 2. If the President-Elect is removed from office, the position of President will be filled via nominations by the delegates from qualified Council members.
- 3. Once removed from office that individual may never again serve on the National FFA Alumni Council.

#### B. President-Elect

Candidates for President-Elect will be selected from qualified Council members by a five (5) member nominating committee who are members of the Council and appointed by the Council President.

#### C. Past President

The retiring President will serve as the immediate Past President.

#### Section IV. Terms of Office

All officers will serve for one year or until the successor is elected or appointed to that office.

#### ARTICLE VI

#### **Executive Board**

- Section I. The executive body of the National FFA Alumni Association shall be the National FFA Alumni Council, henceforth known as the *Council*, which advises and consults the National FFA Alumni Executive Director and operates under the legal authority of the National FFA Board of Directors.
- **Section II.** The *Council* shall consist of the following:
  - A. Six individuals elected by the membership; six Regional Vice Presidents three (3) year term each, all voting members.

    \*\*The new regions will align with the NAAE Regions and allow each elected council.
    - \*\*The new regions will align with the NAAE Regions and allow each elected council member a better opportunity to serve their surrounding areas.\*\*
  - B. One representative each from the American Association of Agricultural Educators (AAAE), the National Association of Agricultural Educators (NAAE), and the National Association of Supervisors of Agricultural Education (NASAE) three (3) year term each, all voting members.
  - C. Two past National FFA officers; one appointed each year two (2) year term each, voting members.
  - D. National FFA Alumni President, President-Elect, and Past President one
    (1) year term each, all voting members.
- **Section III.** The National FFA Advisor, or a designated representative, the National FFA Foundation Executive Director, or a designated representative and the Executive Director of the National FFA Alumni Association shall serve as ex officio non-voting members.
- **Section IV.** The convention delegates shall elect the National FFA Alumni President-Elect during the National FFA Alumni annual meeting.

**Section V.** The FFA Alumni *Council* Executive Committee, President, President-Elect and Past President will serve as stakeholders on the National FFA Board of Directors.

#### Section VI. Procedure for Selection of members to the Council

#### A. Elected Members

- Six Regional Vice Presidents to represent the membership in each region as defined in the National FFA Alumni manual, shall be elected during the National FFA Alumni Convention by the convention delegates from their respective regions. Each regional Vice President must live within their respective region during the entire term of service.
- 2. Any member in good standing is eligible to run for the *Council*. All candidates will be screened by a five-member nominating committee who are members of the *Council* and appointed by the *Council* President. *Council* members who are a candidate for any *Council* position are not eligible to serve on the nominating committee. The committee will establish the nomination procedure. The committee will attempt to select two qualified candidates for each position; however, they can nominate one if two qualified candidates are not available. If no eligible candidates are presented by the committee, the position will be filled at the national convention by taking nominations from the floor, and then proceeding with the usual election process for that position. If no person accepts a nomination from the floor, the *Council* will appoint a person to fill that position.
- 3. All elections will be conducted by ballot and election results will be announced at the national FFA Alumni convention.
- 4. Terms shall start with the conclusion of the national FFA Alumni convention.
- 5. Members of the *Council* serving in **elected positions** will serve no more than one three-year term. Any individual appointed to fill a vacancy of an **elected representative** will serve until the next national convention, at which time an election will be held to fulfill the remainder of that term. That person may run for a full term for that position. The maximum number of consecutive years a person may serve on the *Council* is eight years. This would include: one year as an initial appointee to fill one year of another person's term, one year elected to finish that term, three years of their own term as an elected representative, one year as President-Elect, one year as President, and one year as Past President. Any *Council* member who completes their own three-year term, and is not elected President-Elect must retire. Any elected member leaving the *Council* must wait three years before returning to the *Council*.

#### B. <u>Non-Elected Members</u>

 The American Association of Agricultural Educators (AAAE), The National Association of Agricultural Educators (NAAE), and The National Association of Supervisors of Agricultural Education (NASAE) shall each designate a representative to serve on the Council.

- 2. An immediate past National FFA officer shall submit an application and be appointed by the Executive Committee.
- C. Each individual of the *Council* must be a member in good standing of the National FFA Alumni Association.
- D. Members of the *Council* appointed to **non-elected positions** will serve no more than one three-year term. However, they may serve for a maximum of five years consecutively if they are initially appointed to fulfill a person's remaining term of two years or less. A person who fulfills their appointed term to a **non-elected position** must wait a minimum of three years before being appointed to the *Council* again, or before being a candidate for an **elected position**.

#### Section VII. Duties of the Council

- A. To direct the operation of the association in accordance with its bylaws.
- B. The *Council*, at their respective meeting, shall approve a National FFA Alumni program of activities and budget for the period starting each January 1. The program shall deal with those activities and objectives to be accomplished by the National FFA Alumni Association.
- C. If a *Council* member misses two consecutive meetings the *Council*, by a majority vote, may remove that individual from the *Council*. The vacancy shall be filled as specified in Article VI, Section IX, of these bylaws.
- D. Any Council member may be removed from the Council for just cause by a 2/3 vote of the Council. Once removed from office, that Council member may never again serve on the Council.
- E. Should the President be removed from office, the current President-Elect will assume the Presidency and complete the term of the removed President as well as serving their own one-year term. In such case, the current Past President may remain on the *Council*. If the Past President chooses not to remain on the *Council*, the position will remain unfilled, until the current President completes their term and becomes Past President.
- F. Except for the office of President, any vacancy on the *Council* as the result of the removal of a Council member shall be filled by the Executive Committee.

#### Section VIII. Reimbursements

- A. Members of the *Council* shall not be paid a salary for their work as a member of the *Council*.
- B. The National FFA Alumni Association shall pay travel expenses for the Council members consistent with the National FFA Organization Operating Policies.
- C. Travel expenses for activities of the *Council* members will not be reimbursed in excess of the budgeted amount approved by the National FFA Alumni Association.
- D. Receipts for travel (hotel and airplane) are required. If travel is by private car, the amount paid shall not exceed the cost of travel by common carrier (airplane).
- E. All requests for travel reimbursements must be on FFA travel vouchers.
- F. The National FFA Alumni Association will pay travel expenses for one *Council* member per state visit per year. The inviting state will pay for lodging and meals while the council member is in their state.

G. The National FFA Alumni Association will not pay travel expenses for the ex-officio/non-voting members to the *Council*, with the exception of the National FFA Executive Director.

#### Section IX. <u>Vacancies</u>

- A. Whenever a vacancy of an elected member occurs, other than from expiration of the term of office, the *Council* Executive Committee will appoint a person to fill that position until the next election.
- B. Whenever a vacancy of a non-elected member occurs, the leadership of the organization that the member represents shall appoint a person to fill the unexpired term of office.
- C. If the Past National FFA Officer does not complete his/her term, the vacant position(s) will remain open until filled.

#### Section X. Meetings

- A. The *Council* shall meet at least twice per year. Additional meetings may be called by the President or by a majority of the *Council* members upon petition to the Executive Director.
- B. The *Council* shall be able to vote and conduct business over conference calls and other electronic means.

#### **ARTICLE VII**

#### **Executive Committee**

#### Section I. <u>Composition</u>

The Executive Committee will consist of the President, President-Elect and the immediate Past President.

#### **Section II.** Duties/Responsibilities

The Executive Committee will perform the duties as prescribed by these bylaws and those that are delegated to them by the *Council*.

#### **ARTICLE VIII**

#### <u>Meetings</u>

There shall be an annual meeting of the membership of the National FFA Alumni Association that will be held concurrently with the National FFA Convention. Additional membership meetings may be called by the President or by a majority of the *Council* members in a petition to the Executive Director.

#### Section II. Delegates

- A. Representation for the purpose of voting at the annual meeting shall be by States in proportion to their membership and each State Association in good standing shall be entitled to send at least one delegate from its active FFA Alumni membership and must be present at annual meeting during the voting process for vote to be valid.
- B. The number of delegates is based on one for every 200 active alumni members with a minimum of one delegate for State Associations in good standing, with less than 200 active members. States participating in the Program Fee will receive specified number of delegates according to the scale.

- C. Each State Association will be required to register delegates prior to the delegate meeting at the annual convention. Only FFA Alumni members properly registered will be allowed to serve as voting delegates.
- D. Council members are not eligible to be delegates.
- **Section III.** Time of the annual meeting and any other necessary meetings of the National FFA Alumni Association shall be held at such place and time as prescribed by the *Council*.
- **Section IV.** A quorum will consist of 50 percent of the registered delegates.
- **Section V.** The minutes of the previous annual meeting will be published and posted online 60 days prior to the annual meeting presented and thus will not need to be read at the annual meeting.
- **Section VI.** A summarized audit report will be presented at the annual meeting.

#### ARTICLE IX

#### **Committees**

- **Section I.** The National FFA Alumni Association shall have a standing committee made up of the President, President-Elect and Past President called the Executive Committee.
- **Section II.** The *Council* President has the authority to create sub committees and appoint *Council* members to those committees.
  - A. These committees shall be served by a chairperson from the *Council* appointed by the *Council* President.
  - B. These standing committees must report on their activities at each *Council* meeting.
  - C. The *Council* President has the authority to create special committees and appoint FFA Alumni members to those committees.

#### **ARTICLE X**

#### **Administrative Staff**

- Section I. The Executive Director of the National FFA Alumni Association shall be hired by the National FFA Organization who will include a member/s of the Alumni Council, Executive Committee to participate in the selection process.
- **Section II.** The Executive Director shall:
  - A. Serve as ex-officio, non-voting member of the *Council*
  - B. Be responsible for *Council* meeting minutes
- **Section III.** Position description of the Executive Director shall be approved by the *Council* and maintained by the National FFA Organization.
- **Section IV.** The pay grade level for the Executive Director shall be determined by the human resources compensation structure of the National FFA Organization.
- **Section V.** The National FFA Alumni staff shall follow the policies of the National FFA Organization.

#### **ARTICLE XI**

#### **Parliamentary Authority**

The rules contained in the current edition of Robert Rules of Order Newly Revised shall govern the association in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the association may adopt.

#### **ARTICLE XII**

#### **Amendments**

- Section I. Proposed amendments to the National FFA Alumni Association bylaws may be submitted to the Executive Director by the *Council*, State Associations, local affiliates, or by any active member; any of which must be in good standing. Proposed amendments must be in writing and received by the Executive Director 90 days prior to the opening of the annual meeting.
- **Section II.** Proposed amendments will be reviewed by the *Council* and sent to the delegate body with one of the following three recommendations:
  - a) Recommend adoption
  - b) No recommendation
  - c) Do not recommend adoption

The amendments shall be submitted to the membership at least 60 days prior to the opening date of the annual meeting.

- **Section III.** If the proposed amendment is unclear or incomplete the *Council* will return it to the party making the proposal for clarification and/or perfection prior to being decided on by the *Council*.
- **Section IV.** Affirmation by 2/3 of the delegates voting shall be necessary to adopt an amendment.

Provisos to bylaws amendment of ARTICLE V, Section VI, A
Member-at-large Council positions will complete the remainder of their term and
fulfill the open regional positions until the last transition phase is complete and vice
presidents are elected from their perspective regions in 2014.

#### Adopted October 29, 2004

Amended October 25, 2005
Amended October 26, 2006
Amended October, 2008
Amended October 2009
Amended October, 2010
Amended October, 2011
Amended October, 2012

#### **MEMBERSHIP**

<u>Anyone can be a member!</u> Membership in the National FFA Alumni Association is open to anyone who is interested in supporting and promoting agricultural education and the FFA on the local, state and national level. If you are proud of FFA and want to help local FFA members acquire knowledge and experience from agricultural education and FFA activities – the FFA Alumni is for you!

#### Associate Membership

Associate Membership Is a free five year national membership to graduating and recent graduates, high school students. Associate Membership entitles the member to electronic information from the National FFA Alumni Association. Associate Members will not be included in any scholarship or awards program. Associate members have no voting rights and will not be included in official membership counts to determine the number of national voting delegates for a state. There is a five year limit eligibility from high school graduation date on the associate membership.

All <u>Annual Members</u> have equal class and privileges. Annual members receive the National FFA Alumni *New Visions* newsletter, a voice in alumni business and the opportunity to subscribe to the National FFA *New Horizons* magazine for \$2.50 per year. The annual membership dues of the National FFA Alumni Association shall be recommended by the National FFA Alumni Council and fixed by majority vote of the delegates present at the annual meeting held at the National FFA Alumni Convention. Annual dues are **\$10.00**. State associations and local affiliates establish their own membership dues for annual members in addition to the national dues.

#### Annual Collegiate Membership:

The National FFA Alumni Association offers a discounted membership rate of \$5.00 to collegiate students who are dues paying members of the Collegiate FFA.

**National LIFE membership** is a one-time payment of \$150.00. A life membership will be issued in one individual's name (no group or company names will be accepted). Life membership dues are placed in a special fund and a percentage is used to for the operating expenses of the Association. Life members receive full membership benefits including; a membership card, membership certificate, life subscription to the *New Visions* newsletter (one per household), life subscription to the National FFA *New Horizons* magazine, and a voice in alumni business. Some states and local affiliates have established state life membership dues and local life membership dues.

Prior to January 1997, the life membership policy included a memorial scholarship of \$100.00 before November 1993 and \$150.00 from November 1993 to December 1996. This scholarship was to be designated by the life member to be distributed in one of three ways upon his/her death: 1) remain permanently in the National FFA Alumni Trust Fund; 2) be given as a Memorial Scholarship to an FFA member in a designated chapter; or 3) be given in memory as a contribution to be used to support some area of agriculture and/or agricultural education. Upon a life member's death, notification must be submitted in writing to the National FFA Alumni Association along with a copy of the obituary or death certificate. If the life member has a designation form on file, his/her wishes must be honored. If there is no form on file, a letter will be sent to the

person/organization providing notification of death requesting a *family* member to make the designation.

<u>Corporate Membership</u> is an annual membership. This type of membership is extended to businesses and corporations with membership dues of \$300.00 per year. Benefits of a corporate membership include:

- Being listed prominently in 1 issue of the Alumni newsletter, New Visions, the Alumni Convention Program
- Being listed on the Alumni web page, <u>www.ffa.org/alumni/</u>
- Ability to attend any open meetings of the National FFA Alumni Association, including convention and educational sessions, without the ability to vote or hold office
- A subscription to the Alumni newsletter, New Visions, and a subscription to the National FFA Organization New Horizons magazine for an annual fee of \$2.50.
- Use of the National FFA Alumni Association <u>corporate member</u> logo is subject to the terms and conditions of the National FFA Board Policy on Trademarks and copyright law. <u>Under no circumstances</u> can the FFA Alumni Association corporate member logo be used for any commercial purposes.
- Recognition at the National FFA Alumni Convention
- Reduced cost for advertising space in the Alumni newsletter, New Visions.

#### **ROSTERS**

The National FFA Alumni Membership year runs from September 1 to August 31. Membership and dues <u>submitted by May 15</u> qualifies for awards, scholarships, grants and delegate counts.

All membership (with the exception of new local affiliates in 2013) must be submitted through the Agricultural Career Network (AgCN).

Members whose dues are received at national between May 16<sup>th</sup> and August 15<sup>th</sup> will be considered current members but will not qualify for delegate counts and awards.

Rosters submitted/postmarked after August 15 will be held for the new membership year.

#### <u>Agricultural career Network (AgCN) FFA Alumni Portals</u>

<u>Individual FFA Alumni Portal</u> – Every FFA Alumni member has the opportunity to create their own personal AgCN account. You can utilize this account to update contact information, manage your membership including subscription and transferring capabilities, locate contact information and more.
 (If you are already an FFA Alumni member, please contact your local or state FFA alumni leader to receive your AgCN invitation. Email alumni@ffa.org to request state leader contact information if required)

- <u>Local FFA Alumni Admin Portal</u> Each local FFA Alumni affiliate should identify 2-3 individuals in leadership and membership management to be granted administrative rights over the local affiliate. These individuals are responsible for updating affiliate information, submitting membership and have additional features available to them to communicate and engage their membership. Please contact your state FFA Alumni leader to receive your AgCN invitation and be granted administrator rights. Email <u>alumni@ffa.org</u> to request state leader contact information if required.
- <u>State FFA Alumni Admin Portal</u> Individuals overseeing membership and roster processing at the state level require state administrative rights. If you are responsible for FFA Alumni membership within your state please email <u>alumni@ffa.org</u> to request admin rights be extended to your account.

#### **Roster Submission Process**

- Local FFA Alumni Affiliates Collect any local, state and national dues from your members throughout the year. Track your member information on the excel templates to easily copy and paste your new membership into AgCN at a later date. As a local admin, enter your AgCN portal and review your roster. Renew any annual members and add new members. Submit your roster to the state through AgCN, print the invoice and mail to the state with state and national dues as applicable. If your state has opted to use <a href="PayPal">PayPal</a>, you will be launched to the <a href="PayPal">PayPal</a> site to pay for applicable state and national dues via e-checking or credit card. Periodically review your roster to follow its approval by state and national.
- <u>State FFA Alumni Associations</u> Once payment is received for a local affiliate or member as applicable, enter your AgCN account. Submit rosters to national. Complete the dues worksheet and mail along with national dues payment to:

National FFA Alumni Attn: Membership PO Box 68960 Indianapolis, IN 46268-0960

#### TAX EXEMPT INFORMATION

The FFA Alumni Association (local, state, and national) is considered for Internal Revenue Service exemption purposes as a subordinate to the National FFA Organization, which at time of non-profit exemption approval in 1976 was the Future Farmers of America Organization. Article I, Section A of the FFA Alumni Association Constitution defines the FFA Alumni Affiliate as an affiliate of the National FFA Organization. Article V, Section A of the FFA Constitution also lists the FFA Alumni as a division of membership followed by Section C giving a definition of eligible persons for Alumni membership.

#### **INTERNAL REVENUE TAX NUMBER**

The central organization, according to the Internal Revenue Service, is the National FFA Organization. The National FFA has been designated a group exemption number

(GEN) by the Internal Revenue Service. All subordinates of the National FFA, which includes all **chartered and active** local and state FFA Alumni Affiliates, must use this GEN number to verify tax exempt status on all reports to the IRS. Local and state FFA Alumni Affiliates must file for their own employer identification number (EIN) which is required when filing the IRS Form 990/990-N. The EIN is also required when bank accounts are opened or other investments are established that generate interest or dividends for the local or state FFA Alumni.

The EIN is obtained by filing an SS-4 form with your regional Internal Revenue Service Center. The SS-4 form has 18 questions and will take only a few minutes to complete. Under 9A, check box "other nonprofit organization" and write in <a href="Future Farmers of America">Future Farmers of America</a>. Line 16, check "other" box and list <a href="educational support">educational support</a> as the principal activity. Submit application to IRS. Once you have been assigned an EIN, this information needs to be provided to National FFA on the appropriate form. National FFA will then contact the IRS to link your affiliate to the GEN. This will automatically default your fiscal year to match National FFA's, which is January 1-December 31. If you require a different fiscal year, you must contact the IRS to make adjustment. This may be done by phone (801-620-6019) or mail (Internal Revenue Service Center, Ogden, UT, 84201).

The IRS sends the National FFA Organization a list of all affiliates using the National FFA's group exemption number for their EIN on an annual basis. The national office is required to verify this list for the IRS and add/delete FFA Alumni affiliates as necessary. If an affiliate becomes inactive (less than 10 dues paying members) with the National FFA Alumni, they will be in violation if they use the GEN for non-profit status.

Newly chartered affiliates will receive a tax information packet along with their charter certificate and scroll.

#### WHO MUST FILE FORM 990/990-N

Any Alumni Affiliate receiving a Form 990 or Form 990-N must return it to the Internal Revenue Service. Note that is the gross income of your affiliate is normally not more than \$50,000 you are only required to complete the Form 990-N. When gross income is (over the period of two or more years) normally greater than \$50,000 a year, the affiliate must complete the entire Form 990 or 990-EZ. An affiliate should define gross receipts to mean the total amount received from all sources (including membership dues and all fund raising activities) during its annual accounting period, without subtracting any costs or expenses. If the Alumni affiliate does not receive Form 990 and does not normally have gross income of \$50,000, the affiliate is not required to file the Form 990. These affiliates should file the IRS Form 990-N, or e-postcard on-line instead. All affiliates must submit either the Form 990-N or the Form 990 to maintain their nonprofit status.

For more information about the 990, 990-EZ and 990-N, visit www.irs.gov/charities

#### SIMPLE AND STRAIGHTFORWARD

The 990-N e-postcard is a simple, Internet-based form that asks a few indenifying questions about your organization. You can only file the e-Postcard online – there is no paper form. All you need is access to a computer and an e-mail address. No special software is necessary, and there is no cost to file an e-Postcard. It's free!

To file the e-Postcard, go to <a href="www.irs.gov/eo">www.irs.gov/eo</a> click on "Annual Electronic Filing Requirements for Small Exempt Organizations – Form 990-N (e-Postcard)," where you'll find a link to the e-Postcard filing system. You will file the e-Postcard through the Web site of the IRS's trusted partner, the Urban Institute.

If you choose to, you can file a Form 990 or Form 990-EZ instead of the e-Postcard, but it must be a complete return. An incomplete or partially completed Form 990 or Form 990-EZ will not satisfy you annual filing requirement. In addition, you may be assessed a late filing penalty if you file Form 990 or Form 990-EZ late. There is no late filing penalty associated with the e-Postcard. However, if you fail to file your e-Postcard (or an information return) for three consecutive tax years, your organization will lose its tax-exempt status.

#### WHERE TO GO FOR HELP

Please visit the IRS Web site at <a href="www.irs.gov/charities">www.irs.gov/charities</a> for the new Form 990 and instructions, as well as other helpful materials at <a href="www.stayexempt.org">www.stayexempt.org</a>.

#### **DUES AND OTHER CONTRIBUTIONS ARE TAX DEDUCTIBLE**

Membership dues and other contributions to the FFA Alumni are eligible IRS deductions for the contributor when the support to the organization and its activities do not derive benefits of more than the nominal monetary value. As outlined in the FFA Alumni Constitution, the organization is designed to support and serve rather than to provide monetary benefits to its members which normally mean that contributions are tax exempt.

Personal charitable contributions, under the revised tax laws beginning 1987, may only be claimed as itemized deductions on Schedule A, Form 1040. Items that are normally considered charitable contributions to the FFA Alumni are:

- Life and annual membership dues
- Cash contribution
- Out-of-pocket expenses you paid to do volunteer work for the FFA Alumni.
  This includes attending conventions and meetings as an official representative,
  delegate or award winner. Out-of-pocket expenses such as lodging, meals and
  registrations are normally deductible. For more information, see IRS Publication
  526 (www.irs.gov).
- Car or truck travel at the rate of 14 cents a mile (beginning January 1, 2005) or actual cost of gas and oil for driving on approved FFA Alumni activities or to FFA Alumni meetings when you are the approved representative.
- The appraised value of material items donated to the FFA Alumni. This could include items donated to an auction, animals donated for FFA livestock chains, or equipment donated to a vocational agriculture shop. Items worth more than \$5,000 must be appraised by a professional appraiser.

You cannot deduct the cost of raffle tickets, events from which you receive personal benefits, entertainment or the value of your time or services. If an individual contributes more than \$3,000 to the FFA Alumni, the contributor must list the FFA Alumni and amount on line 14b of Schedule A, Form 1040. The EIN number of the FFA Alumni

Affiliate will be required for contributions over \$3,000. If non-cash contributions are more than \$500, Form 8283 must be completed.

#### **EXPENDITURES FOR POLITICAL PURPOSES**

A political expenditure, as defined by the Internal Revenue Service, intends to influence the selection, nomination, election or appointment of anyone to public office or a political organization. The FFA Alumni is a 501(C) 3 organization and must file Form 1120-POL if their political expenditure exceeds \$100 per year. The National FFA Alumni policy states that it is non-political and does not make political expenditures as described above. Individuals of the FFA Alumni can make political donations at any time without involving the organization.

#### **TAX ADVICE**

For specific tax or accounting questions, please consult your local tax advisor/accountant. You can also visit www.irs.gov.

#### NATIONAL FFA ALUMNI CHARTER

To charter a **State FFA Alumni Association**, meet and maintain these qualifications:

- 1. Have at least 50 members who have paid national FFA Alumni member dues.
- 2. Have bylaws in harmony with the National FFA Alumni Bylaws.
- 3. Have an executive group with a designated membership chairperson.

To charter a **local FFA Alumni affiliate**, meet and maintain these qualifications:

- 1. Have at least 10 members who have paid National FFA Alumni member dues and State FFA Alumni dues (if applicable).
- 2. Have constitution/bylaws in harmony with the National FFA Alumni Bylaws.
- 3. Have a council of elected officers.
- 4. Complete the Application for Local Charter.
- 5. Submit the completed **Application for Local Charter**, the **Constitution/Bylaws**, completed **roster**, and national and state **dues** for at least ten members to your State FFA Alumni Association. Your State FFA Alumni Association will forward all forms and documents to the National FFA Alumni Association. Upon receipt of all items, the National FFA Alumni Association will officially charter the new affiliate by issuing an affiliate number, a charter certificate and a scroll.

#### To **reactivate** an Alumni affiliate:

- 1. Update your constitution/bylaws (if inactive for over two years)
- 2. Elect officers
- 3. Pay state and national dues
- Submit a copy of updated constitution/bylaws, listing of elected officers, and state and national dues for at least ten members to your State FFA Alumni Association.

#### Reasons to Have a Local FFA Alumni Affiliate

National FFA Alumni Affiliates work to:

- Support and promote the FFA Organization, FFA activities and agricultural education on local, state and national levels.
- Facilitate involvement and support of former members and others interested in FFA and agricultural education.
- Promote and maintain an appreciation of the American free enterprise system.
- Enhance the personal development aspect of FFA.
- Serve as advocates for FFA and Agricultural education on local, state and national levels.
- Utilize volunteer management tools provided by National FFA Alumni.

With the increased diversity of agricultural education programs, it is becoming more difficult for advisors/teachers to keep up with all the additional activities. Former FFA members and interested adults are a natural resource of help and support. Focus is on new technology in agriculture and agribusiness, therefore it is important to involve all types of people in your community. An FFA Alumni Affiliate can unify the local community to support agricultural education and FFA activities and provide valuable assistance to agriculture advisors. With the FFA Advisor coordinating activities, the FFA Alumni can provide hands, hearts and minds to ensuring success.

#### **How to Organize a Local FFA Alumni Affiliate**

The estimated times below are approximate and show that it doesn't take a lot of time to start an FFA Alumni Affiliate. Follow these guidelines to establish an FFA Alumni Affiliate to support your efforts and ensure your program's survival.

#### **Estimated Time** Task

#### 5 minutes

**A. Identify potential members.** A strong, well-organized, local organization begins with a strong nucleus. Three to five interested individuals can be the foundation to starting off on sound footing. Utilize the leadership the FFA Organization has already developed in your area.

#### **10-15 minutes**

**B. Develop tentative bylaws** prior to the meeting. (Suggested bylaws available on our website at www.ffa.org/alumni/)

#### **28-29 minutes**

#### C. Call a nucleus meeting to:

5 minutes

1. Review the purpose and benefits of a local affiliate and how it will help local

FFA members and the program.

3 minutes

2. Define membership eligibility.

3 minutes

3. Discuss the procedure for chartering a local affiliate.

5 minutes

4. Review the suggested FFA Alumni bylaws, constitution and

application for local charter.

2-3 minutes

5. Appoint a chairperson to assign duties.

10 minutes

6. Make a list of potential members and divide the responsibility of contacting

each prospect between nucleus committee.

#### 20 minutes

**D. Publicize an organizational meeting** that is open to the public, the alumni

affiliate and community members:

10 minutes

1. Write and deliver a news release to the local media and announce meeting

date, location and purpose.

5 minutes

2. Have FFA members send handwritten invitations to parents, administrators

and community leaders.

5 minutes

3. Nucleus members contact potential members in person or by telephone. Ask people to spread the word to at least five other individuals.

60 minutes 5 minutes

- E. Conduct the organizational meeting:
- 1. The temporary chairperson and committee should present the purpose of the

meeting, explain purposes and objectives of a local FFA Alumni Affiliate and discuss possible activities to help accomplish them.

5 minutes 10 minutes

- 2. Review alumni promotional materials.
- 3. Invite an FFA alumni state or national council member to assist in

presenting the purpose and objectives of the alumni association.

30 minutes

4. Temporary chairperson asks for motion to form affiliate. The local chapter

advisor or FFA president then takes over the meeting for the election of president. Make sure the president is respected and willing to put forth the time and energy necessary to start an affiliate. The president then takes over the meeting to conduct the election of the vice president, secretary and treasurer. A local constitution and bylaws should be handed out and each item discussed. From this, draw up the permanent constitution and bylaws. A motion to accept the constitution and bylaws is then in order.

10 minutes

5. Establish local dues and set date for next meeting. National and State

(annual and life) membership dues amounts should be mentioned. The length of time from this first organizational meeting in which a potential member can be considered a charter member should be set. Most chapters allow one month, the shorter the time, the better.

#### 10 minutes

**F. Publicize the results.** Publicity of the meeting should go to all media sources. Successful activities of a local FFA Alumni Affiliate will make a successful organization.

#### SPECIAL NOTES:

- 1. Have all members pay dues immediately following the meeting. This will insure they will be charter members.
- 2. Complete a roster with each member's first name, last name, complete mailing address (street name, P.O. Box #, City, State and Zip Code).
- 3. If the member is currently a member of another affiliate and would like to transfer to the new affiliate, please include all information plus current affiliate number and member number if known.

#### **FFA Alumni Membership Induction Ceremony**

#### **FFA Alumni President:**

In 1969 the National FFA Alumni Association was established in support of the FFA Organization. Since that time, thousands of individuals at the local, state and national levels have joined the FFA Alumni to secure the promise of FFA and agricultural education for future generations.

Cooperation is the foundation upon which we build success. Only through our efforts together are we able to reach new heights.

As FFA Alumni members we are entrusted with the greatest tasks: to help educate our youth and ensure the success of their future. As parents, community leaders, and friends, each of us has a responsibility and we must fulfill that duty. Each student will need you, help when you can, be trustworthy and honest, but most importantly make each moment a positive learning experience.

Service as an FFA Alumni member is an honor and privilege, through which we counsel, guide, support, listen, and mentor. We can secure the promise of FFA and agricultural education through premier leadership, personal growth, and career success. Will all FFA Alumni member candidates please rise?

(FFA Alumni Member Candidates Rise)

#### **Alumni President:**

Do you pledge to be an advocate for agricultural education and FFA by being diligent in your endeavors to ensure the success of the FFA and FFA Alumni in our community? If so, answer 'I do'.

Alumni Member Candidates: I do.

#### **Alumni President:**

I, (Name), President of the (Affiliate, State, or National) FFA Alumni (Affiliate or Association) confer upon you membership within the FFA Alumni organization, with all rights privileges and responsibilities!

Let us welcome our new members with a round of applause.

(Round of applause)

#### **Alumni President:**

FFA Alumni Members may be seated.

Congratulations! Membership within the FFA Alumni is essential in securing the success of the FFA and agricultural education. Through our continued cooperation, we will realize new visions and goals and achieve tremendous success.

#### **NATIONAL AWARDS**

#### Be sure to use the most current award applications which are available:

- on our website @ www.ffa.org/alumni
- via email send requests to alumni@ffa.org
- via mail call (317)802-4332 to make your request

#### When completing applications:

- Postmark deadlines are National FFA Alumni Association's deadline dates. Please check with your Alumni State Leaders for individual state deadlines.
- All applications MUST be typed.
- Be sure to obtain all required signatures, local and state where applicable.
- Questions? Contact our office, we are here to help.

All award applications become the property of the National FFA Alumni Association. Please keep a copy for your records. Applications will not be returned.

#### **OUTSTANDING ACHIEVEMENT AWARDS**

Outstanding Achievement Awards are given in recognition of FFA Alumni members for outstanding leadership and service to agricultural education, FFA and FFA Alumni. This annual award is presented at the National FFA Alumni Convention to no more than three individuals.

To be eligible, a candidate must be an FFA Alumni member who has made significant contributions and rendered quality service to agricultural education, FFA and FFA Alumni. Only one of the winners at the national level may have been employed or is presently employed as a teacher, state staff member, or teacher educator of agricultural education.

Each state may annually nominate applicants for the national award.
 Nominations for the award on the national level should be submitted using the official application form. Applications must be signed by a State FFA Alumni leader. The completed application should be sent to the National FFA Alumni

office with <u>postmark date no later than July 1.</u> Only the space provided on the application form should be used; one additional page may be added if absolutely necessary. <u>Be sure to obtain all required signatures, local and state where applicable.</u>

The following statements of criteria serve as a basis for evaluation of award nominees:

- The individual has gone beyond the call of duty to make relevant contributions to agricultural education, FFA and FFA Alumni.
- The significant situation, institution or action was changed for the better because of this individual's participation.
- The individual must be a member and actively involved in the FFA Alumni Association.
- For national judging, outstanding service is based 50% on local level activity,
   25% on state level activity and 25% on national level activity.
- Outstanding Achievement Award Recipients will receive \$500 to be presented in their name to a local FFA chapter, FFA Alumni affiliate, state FFA foundation or State FFA Alumni of their choice and a plaque.

#### **OUTSTANDING AFFILIATE AWARDS**

• Revised September 20012, the Outstanding Affiliate Awards are designed to provide recognition of FFA Alumni Affiliates for outstanding accomplishment and to encourage other affiliates to further achievement. All nationally chartered active FFA Alumni Affiliates are eligible. Applications may be submitted using the official application available on-line. The year represented in the outstanding affiliate report application should cover the current 12-month reporting period as designated by the local or state association. The completed application should be sent to the National FFA Alumni office with postmark date no later than July 1st. Be sure to obtain all required signatures, local and state where applicable. Only the space provided on the application form should be used. The award application is divided into eight (8) divisions. Divisions 1-7 pertain to the activities of the affiliate. Division 8 allows you to highlight four (4) activities. Please include any photographs or newspaper clippings that support the highlighted activity on the back of the page used to detail the activity. All photographs and newspaper clippings must be dated.

Each year, each state may submit at least one Outstanding Affiliate application or 20% of the total number of affiliates, whichever is greater of those affiliates submitting applications for state consideration. One affiliate per region will be selected as a finalist to compete for the National Outstanding Affiliate Award. The affiliate selected as the National Outstanding Affiliate will receive one full registration scholarship to the FFA Alumni Development Conference the following summer.

#### NATIONAL FFA ALUMNI WEBSITE AWARD COMPETITION

All nationally chartered, active local affiliates or state alumni associations are eligible to enter the website contest. One affiliate or state per region will be selected as a finalist to compete for the Outstanding Website Award. Web sites will be judged on ease of

navigation, quality and currency of information, etc. Contest entries will be judged on the following criteria.

- Technical merit 20%
- Originality 20%
- Usefulness 20%
- Current Information 20%
- Design optimization 20%
- The website must be complete and accessible at submission deadline. An entry form <u>must</u> be mailed to the National FFA Alumni Association by the registration deadline. <u>Be sure to obtain all required signatures, local and state where applicable.</u> One affiliate or state per region will be selected as a finalist to compete for the Outstanding Website Award
- The Outstanding website winner will receive \$100.00 and a special, year specific medallion graphic to post on their website indicating their accomplishment
- A feature in at least one of the National FFA Alumni's communication portals (website, newsletter, blog, social media) to draw attention to this resource and provide examples to others.

#### National FFA Alumni Newsletter Award Competition

All nationally chartered, active local affiliates or state alumni associations with print or electronic newsletters are eligible to enter the newsletter contest. To be eligible to enter the contest your affiliate must provide two issues of your Newsletter distributed within the past calendar year, the issues must clearly indicate which local affiliate or state association is being represented and must be composed primarily of original, clubgenerated material of educational value. The newsletters will be judged on the following criteria:

#### Content

- 1. Is content focused on achieving the affiliate/association's mission?
- 2. Does the Newsletter contain educational articles, recognition of member and affiliate/association achievement and encouragement to participate in FFA Alumni activities?
- 3. Does the Newsletter promote understanding of FFA Alumni programs, promotions and policies?
- 4. Is the Newsletter informative and entertaining?

#### Readability

- 1. Does the writing meet acceptable standards for sentence structure, spelling, punctuation and grammar?
- 2. Is the writing interesting and clear?

#### **Layout and Presentation**

- 1. Does the Newsletter's appearance stimulate reader interest?
- 2. Does the layout indicate careful attention to white space, page balance, effective use of graphics and the importance and organization of the article?

- One affiliate or state per region will be selected as a finalist to compete for the Outstanding Newsletter in the categories of print and electronic
- These two winners will receive \$100.00; a special, year specific, medallion graphic to be included in their newsletter indicating their accomplishment. A feature in at least one of the National FFA Alumni's communication portals (website, newsletter, blog, social media) to draw attention to this resource and provide examples to others.

#### LOCAL PROGRAM SUPPORT GRANTS (\*based on sponsor support)

The National FFA Alumni Association offers grants to local FFA chapters as a means of providing local chapter support. The completed application should be sent to the National FFA Alumni office with **postmark date no later than July 1.** 

FFA chapters should consider items needed to strengthen their chapter's program and/or member support. The grant may be used for computers, equipment, members' supplies, official dress, etc – any items the chapter feels are needed to enhance the local program.

The <u>maximum</u> grant amount is \$1,000. Award winners will be recognized during the National FFA Alumni Convention.

Eligibility requirements are as follows:

1) FFA chapter must have a <u>nationally</u> chartered, active, local FFA Alumni Affiliate and the application must be signed by the chapter advisor, chapter president and local FFA alumni president.

All time lines and signature requirements must be adhered to or the application will not be considered.

\*The number and amount of grants is totally dependent on sponsorship dollars. If the program is not sponsored, applicants will be notified that grants will not be awarded in that year.

#### NATIONAL FFA ALUMNI SCHOLARSHIP SUPPORT

(FOR STATE & LOCAL FFA ALUMNI AFFILIATES)

The National FFA Alumni council adopted (in 2012) the following policy for awarding annual scholarship funds to state and local FFA Alumni Associations.

National FFA Alumni Scholarship units are awarded on an annual basis according to the following national membership achievements (based on membership received by May 15th deadline) and net income from National FFA Alumni specified fundraising activities:

- State FFA Alumni Association one scholarship unit for each 500 members
- <u>State FFA Alumni Associations</u> with less than 500 members percent of a dollar per member

- <u>Local FFA Alumni Affiliates</u> one scholarship unit for each 250 annual members and one for each 100 life members.
  - Note: Once a local affiliate earns a scholarship unit, their entire membership does not count towards the State FFA Alumni's total

#### **Process for Awarding Scholarship Units:**

- Following specified National FFA Alumni fundraisers, net income will be determined
- Based on the funds available, the dollar value of a scholarship unit will be determined and subsequent percentages on the dollar for states with less than 500 members
- State and local FFA Alumni affiliates will be notified by the first of each year regarding the total amount of their scholarship units to be redeemed within the specified year

#### **Process for Redeeming Scholarship Units:**

- State and local FFA Alumni affiliates review notification from national on amount of scholarship units awarded and determine how they would like to utilize those funds
- Options for redeeming scholarship units:
  - Any National FFA Organization Event (WLC, SPC, 212, 360, etc.)
  - State FFA/FFA Alumni Events for student members (state camp, leadership training, special conferences, etc.)

#### THROUGH THE YEARS

**1969** – The delegate body of the National FFA Convention established the alumni class of membership as part of the National FFA Constitution.

A temporary executive council, approved by the National FFA Board of Directors and National FFA Officers, developed the National FFA Alumni Association with a tentative constitution, bylaws and budget.

**1970** – The National FFA Board of Directors and National FFA Officers authorized a loan of \$50,000 to develop and implement the Alumni Association.

Gus Douglass Dr. James P. Clouse Jay Benham

Chairman Vice Chairman Administrative Secretary

The Life Membership class was created and a quarterly newsletter was developed.

**1971** – Indiana, Kansas, Louisiana, Ohio, Oklahoma, Oregon, Tennessee, Texas and Wyoming chartered at the National FFA Convention.

1972 – An organizational meeting was held in Chicago (on May 12) with 33 states represented (30 chartered). New charters included: Alabama, California, Delaware, Florida, Georgia, Illinois, Indiana, Iowa, Kentucky, Maryland, Michigan, Mississippi, Montana, Nebraska, New Hampshire, New Jersey, North Carolina, North Dakota, Pennsylvania, Virginia, West Virginia and Wisconsin.

The first annual meeting of the National FFA Alumni Association took place. Nine states were chartered: Arizona, Connecticut, Idaho, Maine, Massachusetts, Minnesota, Missouri, Nevada and South Carolina.

The official FFA Alumni emblem was adopted and a plan for reimbursing states \$1 per member when alumni membership met or exceeded total FFA membership in that state.

A memorial fund for life membership was established.

Multiple year memberships were established and the Legion of Merit Citation was sanctioned.

Several Alumni retail items were developed by the National FFA Supply Service.

**1973 –** During the second annual meeting, charters were established by Arkansas, New Mexico, New York, Vermont and Washington and 98 Legion of Merit Citations were presented.

Delegates voted to add the Alumni Relations Division to the FFA Program of Activities.

**1974 –** The first FFA Alumni Program of Action was adopted along with a constitutional amendment which opened FFA Alumni membership to all individuals interested in promoting vocational agriculture and the FFA.

The first Outstanding Achievement Awards were presented to Jerry Litton, Orion Samuelson and William Kuhfuss at the National Convention.

**1976** – Jay Benham, Administrative Secretary, resigned.

Robert W. "Woody" Cox was selected to fill the vacancy and the title of administrative secretary was changed to executive director.

**1977 –** Leadership workshops were developed and became a highlight of the National FFA Convention.

A strong working relationship was established with the National FFA Foundation.

Alumni became a representative member of the Sponsor's Advisory Board (now known as the Sponsor's Board). A major thrust of the FFA Alumni was to

promote the Executive Sponsor Program (Alumni received a portion of the contributions.)

Alumni began a money-making project for local affiliates developed by Ace Nut and Bolt Company and its former president, Bob Wohlford.

- **1978** The FFA Committee on Government was instituted and became an active standing committee. David C. Thomas served as the first chair from 1978-82.
- **1983 –** Alaska became the forty-ninth state to charter.
- **1984 –** In total, \$185,000 had been extended to the Alumni to develop and promote its growth. In January 1984, at the first joint meeting of the National Board of Directors and the National FFA Alumni Council, Alumni repayment of \$100,000 was made to the National FFA Organization. Since 1984, the remaining balance has been paid.
- **1985 –** The first annual Alumni-sponsored Auction was held. FFA Leadership Scholarships are funded from the annual auction.
- **1987 –** The first FFA Alumni State Leaders Conference, sponsored by Philip Morris USA, was held at the National FFA Center.
- **1991 –** Restructuring of the National FFA Organization was approved by the National FFA Board of Directors. As a result of the restructuring, the FFA Alumni became an affiliated association.

The FFA Alumni began its own supply service and the budget and operations were separated from the administrative operations of the National FFA Organization.

The FFA Alumni and the National Vocational Agricultural Teachers Association approved a working agreement that improved the governmental affairs activities of both organizations.

- **1995** Robert W. "Woody" Cox resigned and Ricardo L. Valencia was installed as the executive director.
- **1996 –** An official national spokesperson, Ty England (country music artist), was established.
- **1997** Ricardo L. Valencia vacates the position of executive director. Gene A. Starr was selected as the new executive director.
- **1998 –** The National FFA Alumni Association moved to its new location at The National FFA Center in Indianapolis, Indiana.
- **1999 –** The 28<sup>th</sup> National FFA Alumni Convention was held in Louisville, Kentucky. The 15<sup>th</sup> annual Alumni Auction reached the \$100,000 mark.

- Twenty \$1000 chapter grants were awarded for the first time to local FFA chapters.
- **2001 –** Gene A. Starr resigns as Executive Director.
- **2002 –** J. Frank Saldaña is selected as the new Executive Director.
- **2005** Louisville, Kentucky hosts the National FFA Convention and the National FFA Alumni Convention for the final time.
- **2006** Indianapolis, Indiana hosts the National FFA Convention and the National FFA Alumni Convention for the first time and will continue until hosting until 2012.
- 2008 The National FFA Alumni Benefit Auctions generate a record breaking \$198,000 plus in support of student scholarships at the 81<sup>st</sup> National FFA Convention in Indianapolis, IN.
- 2009 National FFA Alumni provides the Harvest for America Food Drive program sponsored by Tractor Supply Company and Carhartt. Chapters and Alumni in Florida, Michigan, Ohio, Tennessee and Wisconsin were invited to conduct food drives to benefit their community and compete for prizes and state and national recognition.
- 2009 National FFA Alumni, as part of Campbell Soup Company's "Help Grow Your Soup" campaign, restored five barns. Each project engaged the barn owner and their family, the local FFA chapter(s) and FFA Alumni as well as numerous other community members. In 2009 the following barns were restored: The Riordan Barn, Reddick, IL; The Cotterill Barn, Cherryvale, KS; The Old Hickory Barn, Nashville, TN; The Reynolds Barn, Corfu, NY; Sabin-Schellenburg Barn, Clackamas, OR.
- 2010 The National FFA Alumni changes the name of the annual Alumni summer conference from State Leaders Conference to FFA Alumni Development Conference to more accurately describe the purpose of the event.
- 2010 National FFA Alumni, as part of Campbell Soup Company's "Help Grow Your Soup" campaign, restored five barns. Each project engaged the barn owner and their family/school, the local FFA chapter(s) and FFA Alumni as well as numerous other community members. In 2010 the following barns were restored: The Just Wait and See Farm, Union Bridge, MD; Providence Grove High School Farm, Climax, NC; The Augie Fudala Farm, Bark River, MI; The Dull Family Farm, Thorntown, IN; The Bowers School Farm, Bloomfield Hills, MI.
- 2010 National FFA Alumni provides the Harvest for America Food Drive program sponsored by Tractor Supply Company and Carhartt. Chapters and Alumni in Michigan, Oklahoma, Ohio, Pennsylvania and Tennessee were invited to conduct food drives to benefit their community and compete for prizes and state and

national recognition.

- **2011** National FFA Alumni celebrates 40<sup>th</sup> Anniversary by issuing a membership challenge to each state to increase their affiliates by 11% in 2011 and set a goal to increase total membership by 11%. In 2011 Frank Saldaña resigned as the Executive Director of the National FFA Alumni Association.
- 2012 Julie Tesch is selected as the new Executive Director.
  Associate Membership introduced to recruit high school graduate members to FFA Alumni

#### STATE FFA ALUMNI ASSOCIATION CHARTER DATES

Alabama	May 10, 1972	Nebraska	April 20, 1972
Alaska	February 28, 1983	Nevada	October 13, 1972
Arizona	October 4, 1972	New Hampshire	May 6, 1972
Arkansas	August 23, 1973	New Jersey	May 12, 1972
California	May 5, 1972	New Mexico	October 1, 1973
Colorado	November 3, 1975	New York	October 10, 1973
Connecticut		North Carolina	May 4, 1972
Delaware	May 12, 1972	North Dakota	May 11, 1972
Florida	May 5, 1972	Ohio	August 30, 1971
Georgia	May 4, 1972	Oklahoma	October 13, 1971
Guam		Oregon	October 12, 1971
Hawaii		Pennsylvania	May 1, 1972
Idaho	1972	Puerto Rico	
Illinois	March 9, 1972	Rhode Island	1975
Indiana	August 18, 1972	South Carolina	October 11, 1972
Iowa	April 24, 1972	South Dakota	May 9,1971
Kansas	July 12, 1971	Tennessee	October 14, 1971
Kentucky	April 27, 1972	Texas	October 13, 1971
Louisiana	August 12, 1971	Utah	October 31, 1975
Maine	October 7, 1972	Virgin Islands	
Maryland	May 5, 1972	Vermont	September 3, 1973
Massachusetts	1972	Virginia	March 27, 1972
Michigan	May 10, 1972	Washington	April 27, 1973
Minnesota	October 6,1972	West Virginia	April 20, 1972
Mississippi	May 10, 1972	Wisconsin	May 4, 1972
Missouri	October 5, 1972	Wyoming	June 8, 1971
Montana	April 24, 1972		

## NATIONAL PRESIDENTS

1972-74 Gus R. Douglass, West Virginia	1993-94 June Dean, Oklahoma
1974-75 James P. Clouse, Virginia	1994-95 Ken Natzke, Wisconsin
1975-76 Richard C. Waybright, Pennsylvania	1995-96 Ray Herren, Georgia
1976-77 David C. Thomas, Missouri	1996-97 Shirley Carte, Florida
1977-78 Arthur R. Kurtz, Wisconsin	1997-98 Linda Story, Kentucky
1978-79 Odell C. Miller, Ohio	1998-99 Barry Anderson, Nebraska
1979-80 Floyd J. Doering, Wisconsin	1999-00 F. Mac Hodges, North Carolina
1980-81 Phyllis J. Sokolosky, Oklahoma	2000-01 Jim W. Allsup, Texas
1981-82 Harold D. Lineberry, Tennessee	2001-02 Cindy Ettestad, Oregon
1982-83 Kenneth G. Seering, Wisconsin	2002-03 Pam Jumper, Arkansas
1983-84 Eldon E. Witt, Illinois	2003-04 Dale M. Beaty, Wisconsin

1984-85 Jay Householder, Ohio	2004-05 Sonny Deke, Iowa
1985-86 Gary L. Maricle, Nebraska	2005-06 Norman Gay, Georgia
1986-87 Larry Reese, Florida	2006-07 Monte Ladner, Mississippi
1987-88 Rick L. Metzger, Ohio	2007-08 Ronnie Ansley, North Carolina
1988-89 James L. Sipiorski, Wisconsin	2008-09 Sam Atherton, Kansas
1989-90 Josiah Phelps, Georgia 1990-91 Roxann Sommers, Ohio 1991-92 Virgil O. Martinson, Wisconsin 1992-93 Mark A. Williams, Florida	2009-10 Diane Amera, Wisconsin 2010-11 David Miller, Maryland 2011-12 Bob Barton, Oregon 2012-13 Anita Schneider, Kansas

## **THROUGH THE YEARS (Continued)**

## OUTSTANDING ACHIEVEMENT AWARD RECIPIENTS

1974	Jerry Litton, Missouri William Kuhfuss, Illinois Orion Samuelson, Illinois	1994	Gerald L. Fredrick, Wisconsin Dennis Engelke, Texas Ray Brown, Iowa
1975	Phillip Alampi, New Jersey Dana Bennett, Vermont O.W. Randolph, Illinois	1995	Earl H. Cheek, Georgia David Still, Illinois
1976	William Paul Gray, Virginia Donald McDowell, Wisconsin	1996	Josiah Phelps, Georgia June Dean, Oklahoma Donald Noack, Wisconsin
1977	Ralph E. Bender, Ohio H. Neville Hunsicker, Virginia Webster Tenney, Florida	1997	R.D. Johnson, Illinois Kathleen L. Kent, Iowa John D. Kent, Iowa
1978	Lawrence L. Augenstein, California Paul Findley, Illinois Jay Benham, Ohio	1998	Jim Spath, Nebraska James Allen Shiflet, Virginia Marie Salzsieder, Wisconsin
1979	Howard R. Bradley, Kansas Gus R. Douglass, West Virginia James W. Guilinger, Illinois	1999	Sonny Deke, Iowa Phyllis Weber, Ohio Marilyn Madsen, Wisconsin
1980	J. Lamar Branch, Georgia James P. Clouse, Virginia Thomas E. Stine, Missouri	2000	Patrick Curl, Iowa Charlie Hamilton, Kentucky Rod Stewart, Kansas
1981	Terry Horn, Tennessee David C. Thomas, Missouri Wes Watkins, Oklahoma	2001	Shirley Carte, Florida Monte Ladner, Mississippi Linda Story, Kentucky
1982	Raymond W. Bernhardt, Missouri David L. Thornton, Ohio Eleanor G. Mayfield, Kansas	2002	Dale Glass, Kentucky F. Mac Hodges, North Carolina Joyce Sayre, Missouri
1983	Ozzie S. Gilbertson, Nebraska Odell C. Miller, Ohio Floyd J. Doering, Wisconsin	2003	David Bishop, Ohio Raymond Cockrum, Oklahoma Patrick Igl, Wisconsin
1984	Donald D. Dolezal, Nebraska Harold D. Lineberry, Tennessee Ruth Anderson, Ohio	2004	Scott Gimler, Wisconsin Mary Lou Ladner, Mississippi Anita Schneider, Kansas
1985	Phyllis Sokolosky, Oklahoma Monte Reese, Kansas	2005	Diane Amera, Wisconsin Robert Clausen, Nebraska Dick Myers, Illinois
1986	Arthur R. Kurtz, Wisconsin Ted D. Ward, Nebraska Layton G. Peters, Minnesota	2006	Dale Beaty, Wisconsin Wally Leander, Kansas Myra Palmer, Mississippi
1987	Virgil O. Martinson, Wisconsin Kenneth G. Seering, Wisconsin LaVerne Nelson, Washington	2007	Paul Hazaert, Wisconsin Bruce Miller, North Carolina Rhonda Wethal, Wisconsin
1988	Duane A. Van Sickle, Ohio Gary W. Bye, Washington Robert Schumacher, Wisconsin	2008	Cindy Ettestad, Oregon Dan Monson, Wisconsin Darlene Arnison, Wisconsin
1989	Gary L. Maricle, Missouri Alan Mazna, Wisconsin Ralph Barnett, Tennessee	2009	Eric Treml, Wisconsin Marilyn Mason, Ohio Jerry Maurer, Wisconsin
1990	Ralph R. Dreessen, Oklahoma Eldon E. Witt, Illinois Arnold B. Cordes, Wisconsin	2010	John Barnes, Georgia Wallace Beggs, Georgia Karen Ericson, Kansas

1991	Rick L. Metzger, Ohio Thomas Wolfe, Ohio Ken Natzke, Wisconsin	2011	Gary Lee, Florida William J. Lott, Georgia Jeff Nofziger, Ohio
1992	James L. Sipiorski, Wisconsin Darell Birnschein, Wisconsin Wallace Shilberg, Wisconsin	2012	Luther Wilkes, Georgia Dean Olson, Illinois Donna Meller, Ohio
1993	Roger "Duff" Fanning, Wisconsin Donald "Porky" Burmeister, Iowa John Croft, Illinois		

## **OUTSTANDING AFFILIATE AWARD RECIPIENTS**

1976 Evansville, Wisconsin	1995 Milton, Wisconsin
1977 Marysville, Ohio	1996 LeRoy, Illinois
1978 Denmark, Wisconsin	1997 Scott County, Kentucky
1979 New Lexington, Ohio	1998 Denmark, Wisconsin
1980 New Lexington, Ohio	1999 Milton, Wisconsin
1981 New Lexington, Ohio	2000 Milton, Wisconsin
1982 East Butler, Nebraska	2001 Denmark, Wisconsin
1983 Denmark, Wisconsin	2002 Denmark, Wisconsin
1984 Denmark, Wisconsin	2003 Miller County, Georgia
1985 Bushnell-Prairie, Illinois	2004 Pine Ridge, Florida
1986 New Lexington, Ohio	2005 Denmark, Wisconsin
1987 Denmark, Wisconsin	2006 Denmark, Wisconsin
1988 Denmark, Wisconsin	2007 Cherryvale, Kansas & Park County, Montana
1989 Milton, Wisconsin	2008 Suwannee, Illinois
1990 Denmark, Wisconsin	2009 Denmark, Wisconsin
1991 Milton, Wisconsin	2010 Denmark, Wisconsin
1992 Milton, Wisconsin	2011 Stoughton, Wisconsin
1993 Milton, Wisconsin	2012 Homer, Michigan
1994 LeRoy, Illinois	

